

COLORADO RURAL HEALTH CARE GRANT COUNCIL

MINUTES

January 28, 2008

These minutes are a summary of the proceedings and motions of the Colorado Rural Health Care Grant Council. Attachments referenced in the minutes are available through the Colorado Rural Health Center at info@coruralhealth.org or 303-832-7493.

Call to Order/Introductions

The January 28, 2008 Colorado Rural Health Care Grant Council (“the Council”) meeting was called to order at 11:11 am at The Colorado Health Foundation, 501 South Cherry Street, Suite 1100, Denver, Colorado by Dr. Jacqueline Stiff, co-chair.

Members Present:

Cody Belzley (Governor’s Office, Denver), Jay Brooke (High Plains Community Health Center, Lamar), Dr. Ned Calonge, Co-Chair, (Colorado Dept of Public Health & Environment, Denver), Denise Denton (Rural Health Consultant, Denver), Lydia DeLaRosa (Long Term Care, Mesa County), Andrea Kawulok (Colorado Coalition for the Homeless, Berthoud), Khanh Nguyen (The Colorado Health Foundation, Denver), Kathleen Rogers (San Luis Valley Regional Medical Center, Alamosa), Dr. Jacqueline Stiff, Co-Chair, (UnitedHealthcare, Denver), Christopher Underwood (Dept of Health Care Policy & Finance, Denver), Charles Unseld (Dept of Local Affairs, Denver).

Members Absent:

Marcy Morrison (Insurance Commissioner, Denver)

Staff Present:

Lou Ann Wilroy, Colorado Rural Health Center, Denver

Approval of Minutes

Council members asked that the following sentence to be added at the end of the paragraph entitled “Quorum” on page 2 of the December meeting: “Although votes via email are allowed, this applies to voting only. Discussion regarding issues by email exchange between Council members is not allowed. “

A **MOTION** was made by Mr. Brooke and seconded by Ms. Nguyen to accept the December minutes as submitted with the addition noted above.

MOTION PASSED UNANIMOUSLY

Administrative Business

Conflict of Interest:

Ms. Belzley reported that currently the State does not have an existing standard conflict of interest policy for Boards and Commissions. The Office of Board and Commissions is drafting such a policy, which will be reviewed by the Governor’s legal counsel prior to implementation.

The Governor's office has recommended that the Council develop its own conflict of interest policy for use in the interim.

Follow up: Ms. Wilroy will draft a conflict of interest policy to be reviewed by the Governor's legal counsel and, subsequently, by the Rural Health Grant Council members for approval.

Private, For-Profit Grant Applicants:

Ms. Belzley reported that since the Executive Order creating the Council is silent on the issue of whether or not private, for-profit entities are eligible to apply for the Colorado Rural Health Care Grant Program, the Council has the authority to determine whether or not private, for-profit entities will be allowed to apply.

A **MOTION** was made and seconded to allow private, for-profit entities to apply for the Colorado Rural Health Care Grant Program. As is the case with all applicants, for-profit entities will be required to demonstrate collaboration with other agencies, as well as the percentage of their patient population served that are uninsured and low income.

MOTION PASSED WITH TEN COUNCIL MEMBERS IN FAVOR AND ONE OPPOSED.

Revised Proposal and Budget from Colorado Rural Health Center

Ms. Wilroy presented the attached revised proposal for providing administrative services to the Council and the Colorado Rural Health Care Grant program. The Colorado Rural Health Center (CRHC) has been asked by the Governor's office to serve as fiscal agent for the grant program; therefore, the proposal has been revised to include additional objectives related to these responsibilities. The budget has been increased by \$3,500 annually to support CRHC in taking on this additional responsibility. UnitedHealthcare has agreed to donate use of a teleconference line for the Council; therefore, \$1,000 has been eliminated from expenses. The Council will need to raise \$2,500 to cover the remaining additional expenses.

Ms. Nguyen noted that The Colorado Health Foundation may be willing to contribute funding to cover these additional expenses, and to help cover the cost of holding grant review sessions in rural communities.

Follow up: Ms. Wilroy will develop a proposal to be submitted to The Colorado Health Foundation to request funding to support CRHC as fiscal agent, and to support grant review sessions in rural communities. The proposal will be reviewed and signed by the Council co-chairs and will not be reviewed by the entire Council prior to submission.

Program-Related Issues

Draft RFA and Fact Sheet

A subcommittee consisting of Dr. Calonge, Ms. Denton and Ms. DeLaRosa worked with Ms. Wilroy to develop the attached draft RFA and Fact Sheet. The Council members reviewed the documents and made a number of revisions.

Follow up: Ms. Wilroy will revise the RFA and Fact Sheet and will distribute the revised version to the Council for review prior to the next meeting.

Definition of Primary Care

The Council members reviewed a list of primary care definitions provided by the Colorado Rural Health Center, but were not in favor of the definitions provided.

Follow up: Mr. Underwood will provide the definition of primary care utilized by the Colorado Indigent Care Program (CICP) for the Council's consideration.

Size and Term of Grants

It was clarified that the maximum award amount for the first round of funding will be \$50,000. If the full million is not distributed in the first round of funding, a second round of funding will be distributed later during the first year.

Application Submission and Review Process

The application submission process has now been finalized through the completion of the draft RFA with revisions as recommended by the Council. The review process will be discussed at the next Council meeting.

Next Meeting

Council meetings are held on the fourth Monday of each month from 11:00 am to 2:00 pm at The Colorado Health Foundation at 501 South Cherry Street, Suite 1100 in Denver. Lunch will be provided by The Colorado Health Foundation. The next meeting is scheduled for February 25, 2008.

Adjournment

The meeting was adjourned at 1:33 pm.

Submitted by:

Lou Ann Wilroy, Executive Director
Colorado Rural Health Center